USE OF THE INTERNET

Dear Students and Parents:

We are pleased to announce that as part of the ongoing development programme for Information Communication Technology, we will be able to offer all students access to the Internet in the classrooms, providing a wealth of information to assist with their studies.

With Internet access comes the responsibility of the user to only access materials that are considered educational in value in the context of the school setting. St. Peter's School staff will make every effort to guide students in the correct use of the Internet. Internet access is provided by HGFL (Hertfordshire Grid for Learning).

The smooth operation of our network relies upon the proper conduct of all of its users. In order to allow Internet access, please read and sign the agreement, which contains the guidelines for proper conduct. Be assured that no student's work will suffer adversely as a result of access being denied either by you or by the school.

Students may also have the opportunity to develop and maintain the school's web pages. These web pages often contain pictures, video clips as well as written work.

Please read and discuss the schools esafety requirements with your child, ensuring that he/she understands the various sections. Finally you and your child must sign to say that you fully understand the rules.

We look forward to continuing and extending our use of this educational resource.

Yours sincerely

Mr M Conley

OUR INTERNET RULES

We developed the following rules to ensure the privacy and safety of pupils when using the Internet & W.W.W. Please understand them.

- Children are only referred to by first names on our webpages.
- Any images of children will not be labelled with their names.
- No close up pictures of our children will be available Online.
- Children and staff will never reveal their personal details, and home addresses & telephone numbers on the web.
- Children do not have individual E-mail addresses.
- All E-mail to classes will be moderated by the classteacher.
- Children are only allowed to use the provided links by themselves. The free use of Search Engines, is not permitted, unless in the presence of a teacher or other adult in school.
- The Search Engines used by children at St. Peters' all offer a filtered list of links.
- Any child finding themselves uncomfortable or upset by anything they discover on the Internet will report it to a teacher immediately.
- Downloading of files is restricted to staff, or children under supervision.
- Children have no access to Newsgroups.
- All Internet access at St. Peters is filtered through a proxy server to screen undesirable sites at source.

You are expected to abide by the generally accepted rules of network etiquette. These rules include, but are not limited to the following:

- BE POLITE. Never send or encourage others to send abusive messages.
- USE APPROPRIATE LANGUAGE. Remember that you are a representative of the school on a global public system. You may be alone with your computer, but what you say and do can be viewed by others. Never swear, use vulgarities or any other inappropriate language. Illegal activities of any kind are strictly forbidden.
- PRIVACY. Do not reveal any personal information to anyone, especially the home address or personal telephone of yourself or any other students.
- DISRUPTIONS. Do not use the network in any way that would disrupt use of the services by others.

A note to parents:

The school recognises that, under certain circumstances, the Internet can give children access to undesirable information and images. We have done all that is possible to ensure children are protected from such information through the use of security software, limiting of features and the construction of an Intranet and Website that provide as safe an environment as possible. The children are taught to use the facility sensibly and with proper consideration for others.
It is recommended that parents using the Internet at home with children, develop a similar set of rules and invest in appropriate security software.

Primary Pupil Acceptable Use
Agreement / eSafety Rules

- I will only use ICT in school for school purposes

- I will only use my class e-mail address or my own school e-mail address when e-mailing

- I will only open e-mail attachments from people I know, or who my teacher has approved

- I will not tell other people my ICT passwords

- I will only open/delete my own files

- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible

- I will not look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately

- I will not give out my own/others details such as name, phone number or home address. I will not arrange to meet someone or send my image unless this is part of a school project approved by my teacher and a responsible adult comes with me

- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe

- I will support the school approach to online safety and not upload or add any images, video, sounds or text that could upset any member of the school community

- I know that my use of ICT can be checked and my parent/carer contacted if a member of school staff is concerned about my safety

- I will not sign up for any online service unless this is an agreed part of a school project approved by my teacher

- I will not bring a Smart Watch to school because I am not allowed to wear one during the school day

- I will not sign up to online services until I am old enough

ICT including the internet, e-mail and mobile technologies has become an important part of learning in our school.   We expect all children to be safe and responsible when using any ICT.

Please read and discuss these eSafety rules with your child and sign below. If you have any concerns or would like some explanation please contact Julie Mansi

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Please take care to ensure that appropriate systems are in place at home to protect and support your child/ren.

Parent/ carer signature

We have discussed the safety rules with …………………………………........(child's name) and we agree to follow the eSafety rules and to support the safe use of ICT at St Peter's VA Primary School.

Parent/ Carer Signature …………………………………………………………………

Child's signature……………………………………………………………………………